

St. Catherine Laboure Catholic Church Parish Council Meeting

May 13, 2010

Parish Council Monthly Meeting Called to order by Michael Bulls, Chairman.

Members in attendance: Fr. Terry, Deacon John Burke, Michael Bulls, David Jones, Joanne Mauro, Randy Collins, Sharon Pruitt

Building Committee: Steve Matthews

Decorating Committee:

Finance Committee:

Heavenly Dusters:

Maintenance Committee: Ray Shapland

Music Director: Wendy Oesterle

Web Site:

Wedding Committee: Karen Donaldson

Welcoming Committee: Jerry Matthews

OPENING PRAYER

STANDING AGENDA ITEMS

Minutes:

- April 2010 Council Meeting minutes approved and signed off by Council.

General Information and Announcements:

- Council thanks all for the preparations of the First Communion masses with a special thanks to Cynthia Newbury and the Flower Guild for the beautiful arrangements for the Masses and the AACCW Quarterly meeting.
- Council thanks the Welcoming Committee holding, and the Ministry Leaders and Council Members for attending the Wine and Cheese event.

OLD BUSINESS

Signs:

- David Jones reports the front yard sign has been ordered will be installed at the same time as the Hwy. 15 sign. He has sent an application for a permit to the Hall of Records for them to fill in info they need to provide to the county.
- Ray states we need papers signed by the owner giving us permission to place a sign and he would like a survey of the area when he approaches the owners for a signature.
- Steve Matthews will give Ray a copy of the survey when he locates it.
- Ray states that the placement of the new sign should be about the same place as the current sign.
- David will pick-up the tombstone on Tuesday and make sure it is installed within in the next 2 weeks. Fr. Terry and Michael will get together on the actual placement of the stone.
- Ray states there is a Japanese maple that needs to be planted. It is a donation from the Eterno family. As far as anyone knows, there was no request received on

placement of the tree. A decision was made to place this tree on the side of the building where future plans include a “garden-walk.”

Headstone:

- David will pick-up the tombstone on Tuesday and make sure it is installed within in the next 2 weeks. Fr. Terry and Michael will get together on the actual placement of the stone.

Mailbox

- David Jones states that the mailbox will be installed once he has produced a check. The postman has placed a stake where he wants the box.
- David and Michael will anchor this in the ground without a concrete pad.

Ministry Fair:

- Saturday and Sunday, May 22 and 23. Jerry states she will contact each ministry leader.

Audio Issues:

- Fr. Terry reports that the general volume was turned up to level 5 for the entire system.
- Michael states that the wireless receiver that is under the podium was turned off. It is now turned on and left on – it is not controlled by the master switch.
- The microphone used for the Rosary is part of the choir system. Michael states that we can look at turning that particular microphone up.
- We have not identified anyone to manage the audio system yet.

Wedding Coordinator:

- The bride’s mirror has been hung.
- The window treatment has been delivered and will be installed.
- The kneeler and unity candle-stand have been purchased.
- Michael states that a Mission Statement is needed.
- Karen states she will attend the Ministry Fair and seek additional help.
- Karen asks for two additional side chairs that are a little larger to use during weddings. Fr. Terry states there are chairs we can use for this purpose.

St. Vincent de Paul Society:

- Meeting scheduled for Monday, 17th at St. Matthews. Michael will drive. All are welcome to attend.

Council Elections:

- David read the new proposed Vision and Mission statement. It was voted on and passed.
- Nominations ballots will be in the bulletin this weekend and at the Ministry Fair.
- Currently, the Constitution states that the Vice President will serve first year as Vice President and second year as President. David Jones will take over the position of President when the new Council is instated.
- A Work Session will be held prior to the first Council meeting. During this session members will be assigned roles.

Catholic Youth Leadership Conference

- Summer Duckett and Viet Phan will attend the Leadership Conference..
- Parents will pay for Steubenville.

Wine & Cheese Welcome Event:

- Would like to continue this event, maybe twice a year.
- 87 invitations were sent and less than 20% attended.
- We need to reach more people – whether through an announcement or more advance notice.
- Jerry Matthews states we need to do a few things to increase participation.
 - Send announcements out earlier.
 - Make an announcement from the pulpit.
 - Possibly invite the youth and involve the teenagers.

FINANCE & BUILDING

Maintenance:

- Ray Shapland states that the balcony door lock has been temporarily replaced. We can now lock the door with a separate lock. One copy of this key will be placed on the key ring and Karen Derochers will keep a copy.
- The county has been following our progress on the curbing and flume project. We have one bid – from Beeco. Per this bid, curbing will cost \$8.00 per foot and the flume will cost \$6990. This bid is broken down into different options:
 - the standard flume \$6990.00 and minimal curbing of 171 feet, (\$1400.00)
 - or
 - the standard flume \$6990.00 and the curbing option of 320 feet, (\$2644.00).
- Decision made to get at least one and possibly a second additional bid for curbing.
- Ray states that he would like to get other Beeco projects completed before the curbing project is discussed with Beeco. These include:
 - The grass needs to be reseeded
 - Flower beds need attention.
- Fence bids are also needed.
- A decision has been made to wait to repave the parking lot.
- The platform for changing light-bulbs in the sanctuary is not yet completed.
- Motion made and seconded to clean the windows twice a year, in the Fall and Spring.
- The windows need to be cleaned now. Ray will arrange this.
- Decision made to replace the flags as they fade and show weather damage.

Finance:

- No report. Will be meeting soon.

NEW BUSINESS

Ushers Duty List Revision

- We would like to get a revised list of Ushers duties to be placed in the back of the Sanctuary. This list would include:
 - When to seat and when not to seat.
 - Temperature of both Sanctuary and the Cry Room – 2 different thermostats.
 - Volume control check before Mass.
 - Locking – unlocking balcony area.
 - Collection process.
 - Lights in Narthex.
 - When children come back from CCD.

OTHER BUSINESS

- The Council will be establishing the Commission Leadership positions. In the future this will alleviate the current practice of all items coming before the Council.

CLOSING PRAYER

Meeting adjourned 8:00pm.

NEXT MEETING: 6:30 June 10, 2010